

ARTICLE 22

CLASS SIZE

- A. In no event shall class size/caseload exceed the maximum allowed by statute.
- B. Once Special Education class enrollment reaches a concerning number to the unit member, the unit member and the program administrator shall meet to address possible concerns and remedies.
- C. In the Special Education Programs, certain factors will be considered when reviewing student placement. These factors may include, but are not limited to: IEP language, level of student ability, special equipment, classroom physical space, number of individuals assigned to the classroom, student mobility, student behavior needs, and multiple grade levels.
  - a. Upon receipt of referral, the administrator will reach out to the unit member whose classroom is under consideration for placement.
- D. The maximum caseload for a full-time equivalent teacher in Pathways Charter Academy shall be twenty-five (25) students. Once the independent study ratio reaches 25:1 maximum, the unit member and the program administrator shall meet to address possible concerns and remedies.
- E. Each Special Day Class shall have two (2) full-time Para-educators. Based on student need and classroom safety, additional Para-educator support will be reviewed with unit member and administrator. This may include the request for additional support.

- a. A Unit Member may request to waive additional Para-Educator support, on a case by case basis.
  
- F. When only one (1) Special Day Class is located at a district site, if the number of nonambulatory students enrolled in the class exceeds the number of staff, a mandatory meeting will be held to discuss staffing needs before the start of school or when a nonambulatory students is placed.
  
- G. For unit members in an itinerant position, including but not limited to; Deaf and Hard of Hearing Teacher, Infant Staff, SLP, RSAI, Nurse, Psychologist, location(s), Direct Service/Consult Service minutes, and travel time will be considered when assigning caseload.
  - a. Unit members will meet to review and evaluate their caseload with the administrator. If it is determined that a caseload adjustment is warranted, the County may provide additional support or agree on compensation based on Extra Duty (see Article 29, G3).
  
- H. No later than May 15th, special education unit members shall be provided a tentative class list for the following school year.
  
- I. No later than May 15<sup>th</sup>, special education unit members shall meet for a Spring Projection Meeting, on a designated day(s), to collaborate regarding class size equalization and caseload, grade level, student behaviors, supports, education benefits, student disabilities, and environmental supports.

- J. No later than October 31st, special education unit members shall meet for a Fall Review Meeting with the Program Director to evaluate classroom equalization and classroom supports.